

ISTANBUL MEDENİYET UNIVERSITY
DIRECTIVE For EUROPEAN CREDIT TRANSFER SYSTEM (ECTS)
IMPLEMENTATION

SECTION I

Purpose, Legal Basis and Terms

Purpose

Article 1- The purpose of this directive is to regulate the principles regarding transcript and diploma supplements to be issued in order to certify the academic achievements of domestic and international students studying in undergraduate programs at Istanbul Medeniyet University.

Legal Basis

Article 2- This directive has been prepared based on the 14th and 30th articles of Istanbul Medeniyet University Regulations for Undergraduate Programs and on the 15th and 16th articles of Istanbul Medeniyet University Regulations for Faculty of Medicine.

Terms

Article 3- (1) In this directive, the following terms mean:

- (a) ECTS: An accreditation system developed by the Directorate General for Education and Culture of the European Union that facilitates students' mobility and ensures academic recognition by transferring the course credits students have received and succeeded at home and abroad from one higher education institution to another.
- (b) Unit Board: Boards of Faculty, School and Graduate School at Istanbul Medeniyet University
- (c) Senate: Senate at Istanbul Medeniyet University
- (d) University: Istanbul Medeniyet University

SECTION II

Implementation Principles

Article 4- Because of the differences in education and grading systems between countries, ECTS is a kind of common language in determining the course load of students and transferring the grades they receive. For this purpose, ECTS credits are determined for each course, and the grades obtained are converted to the Istanbul Medeniyet University Grading System, with the help of the ECTS grading system, in accordance with the relevant article of this directive.

Article 5- ECTS credit is a value that expresses all the work (theoretical courses, practice, seminar, individual study, exams, assignments, library studies, projects, internships and honors thesis, etc.) that a student must do in order to successfully complete a course. This value is an indication of how much each course contributes toward the overall workload, which is required to complete an academic year full-time at any higher education institution.

Article 6- The calculation of ECTS credits is based on semesters. For the institutions that offer education on a semester basis, one semester of education is equivalent to at least 30 ECTS credits. For the institutions that offer education on an academic year basis, one year or two semesters of education is equivalent to at least 60 ECTS credits. In the case of three semesters of education in an academic year, each semester is considered as at least 20 ECTS credits. One ECTS credit is the equivalent of 30 hours of student work.

Article 7- When determining the ECTS credit of a course, the calculation is done by taking the whole education program of the department into consideration. For this purpose, a specific credit is assigned to each of the knowledge, skills, learning outcomes and competencies at the level of comprehension that the student must gain for each course.

Article 8- An ECTS credit is calculated by taking into account the learning outcomes of the workload to be completed by the students and is submitted to the approval of the senate with the decision of the relevant unit board. The ECTS credit is given as a whole number.

Article 9- Within the scope of the Student Exchange program, the grades received from host universities are converted into the grading system of Istanbul Medeniyet University according to the grading tables stated below with the decision of the Faculty/School Executive Board. The credit transfer is recorded in the student's transcript by the Department of Student Affairs.

| Undergraduate Grade Conversion Table | | | | | Faculty of Medicine Grade Conversion Table | | | | |
|--------------------------------------|---------------------|-------------|--------------------|-----------------------|--|---------------------|-------------|--------------------|-----------------------|
| <u>Overall Achievement</u> | <u>Letter Grade</u> | <u>ECTS</u> | <u>Coefficient</u> | <u>Score Interval</u> | <u>Overall Achievement</u> | <u>Letter Grade</u> | <u>ECTS</u> | <u>Coefficient</u> | <u>Score Interval</u> |
| Exceptional | A1 | A | 4,00 | 90-100 | Exceptional | AA | A | 4,00 | 90-100 |
| Very Good | A2 | | 3,50 | 85-89 | Excellent | BA | | 3,50 | 85-89 |
| Good | B1 | | 3,00 | 75-84 | Very Good | BB | B | 3,00 | 80-84 |
| Average | B2 | B | 2,50 | 70-74 | Good | CB | | 2,50 | 70-79 |
| Marginal | C1 | C | 2,00 | 60-69 | Average | CC | C | 2,00 | 60-69 |
| Unacceptable | C2 | F | 1,50 | 50-59 | Adequate | DC | D | 1,50 | 55-59 |
| Unacceptable | F3 | | 0,00 | 0-49 | Marginal | DD | E | 1,00 | 50-54 |
| Absentee | F1 | | 0,00 | 0 | Unacceptable | FF | F | 0,00 | 0-49 |
| Absent in the exam | F2 | | 0,00 | 0 | Exempt | MU | | NA | NA |

| | | | | |
|-----------------------------|----|---|------|----|
| Absent in the final exam | GR | | 0,00 | 0 |
| Absentee | DZ | | 0,00 | 0 |
| Satisfactory | YT | S | NA | NA |
| Unsatisfactory | YZ | U | NA | NA |

Article 10- Istanbul Medeniyet University recognizes ECTS credits taken from domestic and international institutions holding an ECTS certificate. Istanbul Medeniyet University reserves the right to decide on all matters related to the academic success of students coming from institutions that do not hold an ECTS certificate.

SECTION III

Cases where there is no provision in this directive, Enforcement Date and Execution

Cases where there is no provision in this directive

Article 11-

In the matters that are not included in this directive, the decision is made on the basis of Istanbul Medeniyet University Regulations for Undergraduate Programs, Istanbul Medeniyet University Regulations for Faculty of Medicine, and the general provisions in the legislation in force.

Enforcement Date

Article 12- This directive comes into force on the date it is approved by the senate.

Execution

Article 13- The provisions of this directive are executed by the rector.